



# Volunteer Handbook

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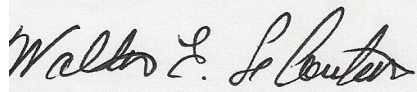
## Our Vision and How Volunteers Fit in

Bremerton Rescue Mission is providing Help and Hope to the poor and homeless in Kitsap County through mobile efforts of hygiene, meals and care. To that end we need volunteers to help in almost every aspect of our work. It is our desire to stay administratively lean and rely on volunteers to help serve our guests – that is everything from cooking, cleaning, serving meals, sorting clothes and laundry to fund-raising and serving on our board of directors.

Your contribution by the work of your hands to the homeless and poor of our county is the most valuable asset we have. It is your touch that brings a personal level of service to them and builds a community for them.

Thank you for serving. Thank you for filling in the application. We hope that you will grow with us and invite your friends to do the same!

God Bless you,

A handwritten signature in black ink on a light gray rectangular background. The signature reads "Walter L. LeCouture" in a cursive script.

Executive Director

## **Our Commitment to you**

We highly value our volunteers, and will endeavor to:

- Treat you as a co-laborer in the ministry of the Mission
- Offer you a suitable assignment with consideration for personal preferences, temperament, life experience and skills
- Provide effective training for your tasks
- Offer you constructive feedback about your work from a staff supervisor
- Inform you as much as possible about Bremerton Rescue Mission, including policies, staff and programs
- Offer you information about new developments and opportunities
- Help you receive sound guidance and direction by staff who are experienced, well informed, patient and thoughtful
- Provide an orderly designated work place
- Offer you a variety of experiences
- Allow you to be heard, to feel free to make suggestions, and have respect shown for an honest opinion
- Give you recognition and appreciation for your generous service

## **Volunteer Pledge**

I believe that I am a valued and necessary part of the ministry of Bremerton Rescue Mission and that there is a real need for my services. Therefore, I will:

- Be timely and reliable in the fulfillment of my duties and accept supervision graciously
- Conduct myself in a professional manner, with courtesy and consideration
- Speak and behave in a manner consistent with the faith and values of the Mission
- Hold in confidence any information gained about guests at the Mission
- Be supportive of Mission staff and their decisions
- Take concerns or suggestions to my site supervisor or the volunteer manager
- Be flexible when changes are needed

## **Personal Safety While Volunteering**

- Volunteers are expected to remain in their assigned work area. Please do not enter other areas of the service area without the knowledge and permission of your supervisor.
- Do not give out personal information to anyone other than Mission employees while volunteering.
- Be alert and aware of your surroundings. The area can be crowded and noisy during a public meal, so please pay attention to the people around you and give plenty of personal space to the guests.
- Guests should be treated with respect and courtesy. Take care not to startle them or get involved in an argument.

## **Our Team**

Our Team starts with you – our volunteers allow us to serve more meals and get our equipment on the road to more places. Please go to <http://www.bremrescue.org/Volunteer.html> to sign up to volunteer.

Rich & Nancy Stephens – Chaplains - Rich and Nancy bring a real combined shepherd's heart to our work. This godly, Anglicostal couple will offer counsel, prayer and friendship to the men, women and children we will reach. They also will recruit other pastors and church leaders to do the same.

Suzie Krebs and Bill and Marlene Walters – Food Service – This laughter-filled and God-loving team will help you to cook, serve and clean. Their aim is to serve a remarkable meal – menu, place-setting, ambience and service – so our guests leave us knowing that they've been blessed!

Walt LeCouteur – Executive Director – Walt and his wife Mary bring a depth of ministry experience and love for people to serve Bremerton's poor. Walt is responsible for administration, fund raising, and overall management of the mission.

Mike O'Shaughnessy – Operations Manager – Mike came to the Mission through the Red Couch Ministry. His work at helping organize this Sunday meal site and his own experience with homelessness, provides our work with a unique perspective. Mike is responsible for managing our meal sites and the Mission Guy outreach/training Truck.

Amy O'Shaughnessy – Volunteer Coordinator– Amy is Mike's wife and they have two children. Amy is responsible for managing the volunteers and ensuring they are trained and assigned work positions.

## Our Board of Directors

- Walt Le Couteur – President
- Mark Peterson – Central Kitsap Member
- Ron Williams – South Kitsap Member
- R Scott Montagne – North Kitsap Member
- Sandy Cooney – North Kitsap Member